


CABINET FORWARD WORK PLAN

1 JUNE 2023 TO 30 SEPTEMBER 2023

Published on 15 May 2023

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for Military-Civilian integration, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children’s Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Public Health, Leisure, Libraries, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Finance, Development Management, Strategic Planning
Cllr Ashley O’Neill	Cabinet Member responsible for Governance, IT, Broadband, Digital, Licensing, Staffing, Communities and Area Boards
Cllr Nick Holder	Cabinet Member responsible for Environment and Climate Change
Cllr Caroline Thomas	Cabinet Member responsible for Transport, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
13 June 2023						
13 Jun 2023 Treasury Management Outturn Report 2022/23	Non-Key Final year end outturn position for treasury management activity for the financial year 2022/23	None		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Andy Brown andy.brown@wiltshire.gov.uk Andy Brown	Open
13 Jun 2023 Liquid Vehicle Fuel Contract	Key Decision New contract for liquid vehicle fuel for up to four years	Councillors and partners		Cllr Caroline Thomas caroline.thomas@wiltshire.gov.uk	Adrian Hampton adrian.hampton@wiltshire.gov.uk Samantha Howell	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Jun 2023 Family Hub Contract</p>	<p>Key Decision A new service to replace children's centres offering support for families 0-19 (25 with SEND)</p>	<p>public partners providers</p> <p>Public online consultation for 12 weeks face to face public consultation in each community area 24 separate events partners - virtual market engagement event for current and prospective providers</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Gary Binstead, Lucy-Anne Bryant gary.binstead@wiltshire.gov.uk, lucy-anne.bryant@wiltshire.gov.uk</p> <p>Elizabeth Saunders (Interim Director - Procurement & Commissioning)</p>	<p>Open</p>
<p>13 Jun 2023 Disposals Programme Update</p>	<p>Non-Key This report sets out performance over the last year and forecast receipts from disposals for the next financial year. The report further seeks approval to declare specific sites surplus</p>	<p>Heads of Services. - Specific legal and financial consultation. Asset Gateway and Capital Programme Board Consultation will take place in line with the surplus asset process and through the Asset Gateway and Capital Programme Board.</p>		<p>Cllr Phil Alford Phil.Alford@wiltshire.gov.uk</p>	<p>Robert Scott Robert.Scott@wiltshire.gov.uk</p> <p>Andy Brown</p>	<p>Open</p>
<p>11 July 2023</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
11 Jul 2023 Year End Revenue Financial Outturn Position 2022/23	Non-Key Final year end revenue outturn position for the financial year 2022/23	None		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Andy Brown andy.brown@wiltshire.gov.uk Andy Brown	Open
11 Jul 2023 Year End Capital Investment Programme Financial Outturn Position 2022/23	Non-Key Final year end financial position for the capital investment programme for 2022/23	None		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Andy Brown andy.brown@wiltshire.gov.uk Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>11 Jul 2023 Wiltshire Local Plan Review - Publication of draft Plan for consultation</p>	<p>Key Decision To consider publication of Wiltshire Local Plan Review for consultation (Regulation 19 stage).</p>	<p>Consultation has been undertaken at earlier stages in the plan-making process. Report previously considered by Cabinet on 29 June 2021.</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Nic Thomas georgina.clampitt-dix@wiltshire.gov.uk, nic.thomas@wiltshire.gov.uk Tel: 01225 713472, Nic Thomas (Director - Planning)</p>	<p>Open</p>
August 2023						
<p>No Meeting</p>						
12 September 2023						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Sep 2023 Depot Plan</p>	<p>Key Decision A 30 year plan for the council's depot provision</p>	<p>TBP TBP</p>		<p>Cllr Caroline Thomas caroline.thomas@wiltshire.gov.uk</p>	<p>Adrian Hampton adrian.hampton@wiltshire.gov.uk Samantha Howell</p>	<p>Open</p>
<p>12 Sep 2023 School Places Strategy 2023 - 2027</p>	<p>Key Decision The School Places Strategy 2023- 2027 pulls together the information required to form a strategic view of the need for mainstream school places across Wiltshire. It provides a summary analysis of current provision, identifies gaps and over-provision and sets out how the LA intends to address these.</p>	<p>Councillors Town and Parish Councils Schools Diocese Academy Trusts All other interested parties The School Places Strategy was sent to Councillors, Town and Parish Councils, Schools, Diocese and Academy Trusts and placed on the Council's website for the public and other stakeholders. Comments were sought between 1st March 2023 and 31st March 2023.</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Clara Davies clara.davies@wiltshire.gov.uk Helean Hughes (Director - Education & Skills)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Sep 2023 Fleet Vehicle Replacement 2023/ 24 to 2025/ 26</p>	<p>Key Decision Next Three Year Vehicle Replacement Programme</p>	<p>Councillors and Partners</p>		<p>Cllr Caroline Thomas caroline.thomas@wiltshire.gov.uk</p>	<p>Adrian Hampton adrian.hampton@wiltshire.gov.uk</p> <p>Samantha Howell</p>	<p>Open</p>
<p>12 Sep 2023 Domestic Abuse External Grant Allocation 2023-25</p>	<p>Key Decision To enable the implementation of the Domestic Abuse Act 2021 MHCLG identified funding for the next 2yrs (2023-25) for Local Authorities to used against the specific requirements outlined in Part 4 of the Act, to support LA delivery of support to victims of DA, including their children in DA safe accommodation support services.</p>	<p>As above Cllr Blair-Pilling, Health Select Chairs, wider partnership discussion through DALPB work group responsible for Safe Accommodation implementation; Head of Housing; Director Public Health; Public consultation will not be required</p>		<p>Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk</p>	<p>Hayley Morgan</p> <p>Kate Blackburn (Director - Public Health)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Sep 2023 Technology Enabled Care - Commissioning Strategy</p>	<p>Non-Key In December 2022 a direct award to TSA (Technology Enabled Care Services Association) was agreed for a consultancy piece of work to develop a TEC (Technology Enabled Care) strategy for Wiltshire.</p> <p>The consultation work follows a previous commissioned consultancy in 2019 with TSA, progressing with recommendations did not commence until April 2022 due to covid.</p> <p>Work will include reviewing updated information on the current service and development of a TEC strategy and delivery plan which supports the focus on preventing, reducing and delaying needs agenda in social care.</p>	<p>Consultation is currently underway.</p>		<p>Cllr Jane Davies jane.davies@wiltshire.gov.uk</p>	<p>Victoria Bayley</p> <p>Elizabeth Saunders (Interim Director - Procurement & Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>12 Sep 2023 Chippenham Southern Land Development Update</p>	<p>Key Decision Report to provide the latest position regarding land to the south of Chippenham and termination of the GDA with Homes England</p>	<p>Exemption is currently TBC Meeting with ESC will need to be with the Chair and Vice-Chair in advance of Cabinet</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Louise Cary, David Ashdown louise.cary@wiltshire.gov.uk, david.ashdown@wiltshire.gov.uk Tel: 01722 434274, Tel: 01225 718450 Andy Brown</p>	<p>Part exempt</p>
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